

## **COVID-19 Safety Procedures Ivory & Pine Counseling**

**Last updated: 7/26/2020**

As of June 8, 2020, we began offering in-office sessions again part time. We are doing our very best to align our precautions with the CDC recommendations and regulations from the City and County of Denver, with awareness that telehealth may again become the only best practice for health and safety. The following are our general health and safety precautions, in additions to sanitizing procedures between each appointment.

### General Safety and Health Precautions:

- Office seating in the waiting room and in the therapy room have been arranged for appropriate physical distancing.
- Laura and Caren are wearing masks.
- Laura and Caren will maintain safe distancing.
- Laura and Caren will wash hands thoroughly between each appointment.
- Everyone is encouraged to wash their hands before and after appointment.
- Hand sanitizer is available in the therapy room.
- Appointments are being scheduled with ample time in between to allow for proper sanitizing.
- We are asking all clients to wait outside the waiting room if they arrive early to minimize contact in the waiting room.
- The tea station is currently unavailable. The water cooler is still available with disposable cups.
- We are doing our part as members of the office suite to sanitize.
- Tissues and trash bins are easily accessible. Trash is disposed of frequently throughout the day.
- Physical contact is not permitted.