

Eastern Gauteng Aquatics



EASTERN GAUTENG AQUATICS BYE-LAWS

APPENDIX VII:

01 SEPTEMBER 2020

A handwritten signature in black ink, appearing to read 'C.A. Knight'.

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PRESIDENT
C.A. KNIGHT

Eastern Gauteng Aquatics



1. EGA CHAMPIONSHIPS

- 1.1 Championship Bye-Laws are to be applied in conjunction with the rules set for the gala as per the official welcoming letter issued by EGA Committee prior to the Championships.
- 1.2 Entries are to be as per the official welcoming letter issued by EGA Committee prior to the Championships.
- 1.3 Payments must be effected by the clubs and proof of payment must accompany all entries. If payment is not submitted with the entries, the entries will be rejected.
- 1.4 No payments from individuals will be accepted, any such payments that are received will be treated as donations.
- 1.5 No verbal, SMS, What's App or other social media generated notifications will be accepted.
- 1.6 "No Time" (NT) entries will NOT be accepted.
- 1.7 All participating clubs must have appointed a "Team Manager" who is required to represent the club at the Team Manager meetings and report to the Coach should there be changes to the championships program
- 1.8 Team Managers are not permitted to officiate at the championships gala.
- 1.9 Only Team Managers are permitted to enter the LOC Office, under special circumstances, at the sole discretion of the LOC convener, may any other person be allowed to enter the LOC Office
- 1.10 No Parent, Swimmer or any other person will be allowed in the LOC Office or the Recording area unless they have been called by an EGA or LOC Official.
- 1.11 Scratching for the heat sessions must be done by the Team Manager on the Scratching Form supplied in the Managers Pack at the LOC Office by the end of the morning heat sessions on the day prior to the day that the heat is being swum.
- 1.12 Scratching from a final must be done at the LOC Office within 30 minutes of the announcement of the finalists by the LOC Team. Heat results showing the finalists may also be displayed for reference purposes.
- 1.13 Any scratching done after the above mentioned deadlines as well as any "no shows" for the finals will attract a penalty to the maximum value of R250 for heats and R500 for finals.
- 1.14 Scratching from finals will not be reversed outside of the 30 minute time allocation.
- 1.15 Any swimmers, against whom a penalty has been imposed, will not be allowed to swim any further events (heats or finals) until such time as the imposed penalty has been paid in full.

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- 1.16 Reserves, who are intending not to swim in the finals must scratch from the finals within the same time deadlines as above.
- 1.17 In the event of a swimmer falling ill, a doctor's note must be presented together with the scratching form.
- 1.18 Drug Testing may take place, it is the swimmers responsibility to ensure that they have a TUE exemption form and / or any relevant medical certification when applicable. These must be submitted at the Team Manager's meeting.
- 1.19 Only Team Managers, or an alternate nominated club official of the appropriate gender, together with a parent or legal guardian will be permitted to accompany a selected swimmer for drug testing.
- 1.20 Events for the 9 and under age category are closed events reserved for EGA registered swimmers only. Subject to the number of swimmers entered these events may be swum as straight finals if heats are not required.
- 1.21 Only swimmers aged 10 and over will be permitted to enter the 400m Freestyle event subject to the swimmer achieving the specified qualifying time.
- 1.22 Only swimmers aged 12 & over will be permitted to enter the 400m Individual Medley, 200m Butterfly, 800m Freestyle and 1500m Freestyle events, subject to the swimmers achieving the specified qualifying times. Age groupings for these events are to be aligned with national competition format being 12-14, 15-16 and 17 & Over;
- 1.23 The number of out of district swimmers participating in finals will be restricted to 2 for 8 lane finals or 3 for 10 lane finals. Out of district swimmers are eligible to win medals but are not eligible to win trophies.

2. NATIONAL AGE GROUP BYE-LAWS

- 2.1 Ages for participation in National Age Group Galas will be 8 and under, 9, 10, 11, 12, 13, 14, 15-16 and 17 and Over.
- 2.2 Entries must be on a Team Manager Com-link File and accompanied by a Team Manager PDF File and an Entry Fee Report. A separate PDF file of relay entries must also be submitted where applicable. No late entries will be accepted.
- 2.3 Only registered club and school swimmers may take part in National Age Group Competitions.
- 2.4 EGA National Age Group records may be established and recognized in ALL GALAS other than just National Age Group galas, provided that the gala complies with and is conducted under Swim South Africa rules and that swimmers are duly registered with EGA.

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- 2.5 The EGA Summer Championships gala is the one exception from the above rule in that it has its own set of records.
 - 2.6 Age will be determined as at day of swim and competitors may only swim in their specific age group.
 - 2.7 There will be no finals – final placings are to be determined according to heat times, ribbons will be awarded to the first three places.
 - 2.8 The times achieved by swimmers will be submitted to Swim South Africa.
 - 2.9 The Gala Administrator should identify if a record has been broken and complete necessary documentation for the referee to sign off on the day.
 - 2.10 In the event that the Gala Administrator fails to identify that a record has been broken on the day then the Club Gala Secretaries may fill out a record claim form out and hand it over to the District Secretary and the District Gala Convenor not later than 14 days after the gala took place.
 - 2.11 Swimmers will swim together regardless of age and will be seeded according to entry times.
 - 2.12 The 400m freestyle event will be limited to swimmers who are 10 years of age or older whilst the 200m butterfly, 400m individual medley, 800m freestyle and 1500m freestyle events will be limited to swimmers that are 12 years of age or older.

3. RECRUITMENT OF SWIMMERS FOR SCHOLARSHIPS

The below is considered to be the correct ethical and compliant approach to be followed by any member or affiliate of EGA with respect to schools recruitment of athletes -

- 3.1 An approach can only be made by persons who are official representatives of the school concerned and are identifiable as such by the clothing attire they wear, identification tags they carry and by being in possession of an official document from the relevant school confirming they have the school's mandate to approach athletes for the purposes of recruitment.
- 3.2 No minors may, under any circumstances, be approached directly by any persons with the intention of recruitment for schools.
- 3.3 It is deemed to be good practice and appropriate courtesy for the athletes coach to be consulted with or alternatively informed of any intended approach, ideally 48 hours or more, prior to such approach being made.
- 3.4 The approach itself, as indicated above, shall never be made directly to the athlete, if the athlete is a minor, but rather must be made to the parents or guardians of the athlete and 48 hours after the Coach has been either consulted with or informed of.

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- 3.5 Similarly to the above, approaches to athletes or family members of the athletes, should not be made by fellow athletes, or family members of fellow athletes.
 - 3.6 EGA Registered clubs and their coaches, who are in any way associated with the school concerned, should in no way exert any pressure on the athlete to move from their existing club to the club associated with the school.
 - 3.7 Any approach made by any person, or immediate family of any person, or any school associate of any person, in any way affiliated directly to EGA or affiliated to any Clubs who are affiliated to EGA, not in accordance with the above will be seen to be in contravention of this Code of Conduct.
 - 3.8 In the event of the athlete struggling to maintain the minimum standards specified by a school it is deemed to be good practice and appropriate courtesy for the school coach to discuss the matter with the parents of the athlete directly before taking any other action, ideally the athletes club coach should be involved in these discussions as well.
 - 3.9 EGA strongly recommend that the parents or guardians of athletes obtain all relevant information pertaining to the criteria around being accepted into and then remaining in a school such that they may then make an informed decision as to whether they should accept any offer from any school or not.
 - 3.10 Club coaches cannot prevent the athletes they coach from taking part in school programs and galas.

4. CODE OF CONDUCT

- 4.1 Clubs are required to enforce the EGA CODES OF CONDUCT within their membership.
- 4.2 Any swimmer not willing to abide by the CODE OF CONDUCT will be subject to the EGA Disciplinary Procedure

5. EASTERN GAUTENG AQUATIC COLOURS AWARDS

5.1 Swimmers:

- 5.1.1 The Swimmer qualifies as per the qualification times laid out by Swim South Africa and swims in the SA Senior National Championships.
- 5.1.2 The Swimmer qualifies as per the qualification times laid out by Swim South Africa and swims in the Youth Nationals Championships which is run concurrently with SA Senior Nationals.

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- 5.1.3 The Swimmer qualifies as per the qualification times laid out by Swim South Africa and the criteria set out by EGA for selection and swims in the SA Open Water Nationals Championships

5.2 Team Manager

- 5.2.1 Any person selected as a Team Manager or Team Chaperone for the SA Senior National team will receive their Eastern Gauteng Aquatic Colours after serving as Team Manager for 3 consecutive years.

5.3 Officers/Officials

- 5.3.1 The President of the Province will receive Eastern Gauteng Aquatic Colours
Colours will be awarded at the Annual EGA Awards ceremony

6. CLEARANCE REQUESTS

- 6.1 All swimmers wishing to transfer from their existing club to another club, both of which are SSA registered, are to formally request clearance from their current clubs before transferring.
- 6.2 Only once clearance has been given they may then join their new club of choice. All clubs are to uphold this protocol and should always request to see the clearance certificates for joining members.
- 6.3 If a club is found to accept a swimmer without the clearance certificate, and that swimmer owes money and/or trophies to his/her previous club, then the new club will be held liable for any outstanding monies and / trophies owed.
- 6.4 Clubs transferring from another district must supply a Clearance Letter from their previous district with all relative documentation when applying to become an affiliate of EGA.

7. OFFICIALS

- 7.1 All Official's names must be submitted prior to the start of monthly galas as required by the District Officials Convenor and as per welcome letter for championship galas.
- 7.2 Should an EGA registered club not supply the names of their officials or provide the correct quota of officials for a gala then they may be fined to a maximum value of R 1,000.

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- 7.3 The EGA Officials and LOC on the day reserve the right to suspend any club's swimmers from further participation at any gala should the club fail to provide the requisite number of officials for the gala?
- 7.4 The EGA Officials and LOC presiding over EGA Championships are entitled to penalise any club by means of points deductions should the club fail to provide the requisite number of officials for any session within the gala.

8. EASTERN GAUTENG AQUATICS EXECUTIVE COMMITTEE

- 8.1 The EGA President may not be the chairperson of any Affiliate.

9. SCHOOL SWIMMERS

9.1 School/Scholar Swimmer:

Can enter into 50 meter events only

9.2 Level 1 Swimmer

Can enter into 50 meter, 100 meter and 200 Individual Medley events

- 9.3 School swimmers/Level 1 swimmers may only be this classification for 1 season only;

- 9.4 A swimmer cannot "downgrade" for example - A Level 3 Swimmer cannot downgrade to a Level 1 Swimmer

- 9.5 When a school swimmer achieves a SSA Level 2 or better qualifying time, the swimmer is then obliged to become a fully registered competitive swimmer.

- 9.6 The swimmer may then not compete in any age group gala until he/she has become fully registered.