



## CONSTITUTION OF CRUSADERS SWIMMING

### NAME

The name of the club shall be – *Baracuda Swimming Club* hereafter referred to as “the CLUB”

### THE MISSION STATEMENT

To promote the sport of swimming on a club, provincial and national level, by helping every club swimmer attain their best, providing an environment to develop the physical mental and moral potential.

### OBJECTIVES

- a) To promote swimming and team spirit
- b) To provide suitable facilities
- c) To provide access to the best possible coaching methods
- d) To provide the club members with an opportunity to compete at club level

### MEMBERSHIP

Any person, who accepts the constitution, subscribes to the mission statement and objectives of the CLUB is eligible to apply for membership. All CLUB members will be allocated to a club training squad by the CLUB’s designated coaches, unless the member is acting in an administrative or caching capacity only.

### MEMBERSHIP CATEGORIES

There shall be two categories of members:-

- a) Swimming CLUB members registered with SSA and CGA
- b) Swimming CLUB members not registered with SSA and CGA

### ADMINISTRATION OF THE CLUB

A committee, which will administer the affairs of the CLUB, will comprise of the following:-

**CHAIRMAN** – who will chair all committee and general meetings – term of appointment will be limited to 2 years.

**VICE CHAIRMAN** – who will be a member of Little Fishes Swim School and who will act as chairman if the chairperson is absent.

**SECRETARY** – who will take minutes of all meeting and perform said duties, including gala administration.

**TREASURER** – Who will be responsible for administering the CLUBS accounts, issuing of statements and finalising financials.

**HEAD COACH** – who will be appointed by Little Fishes Swim School

**TEAM MANAGERS** – will be appointed by Head Coach from gala to gala.

Nominations for election will close 7 working days before the Annual General Meeting

The Committee may co-opt any CLUB member/s to the committee to fill any other post necessary for the effective management of the CLUB, with full voting rights.

**ELECTION OF THE COMMITTEE** – the committee shall be elected (except the Vice Chairman and Head Coach) at the Annual General Meeting (A.G.M) of the CLUB. Nominations for election will close 7 working days before the AGM. The first committee meeting shall meet the date of which will be set at the AGM – within 28 days after the AGM. The EXECUTIVE committee will consist of, the Chairman, the Vice Chairman, the Secretary, the Treasurer and the Head Coach – assistant coaches will be called to attend meetings from time to time if deemed necessary.

### FREQUENCY OF COMMITTEE MEETINGS

The Executive committee will meet once a month to deal with the day to day running of the CLUB. All matters concerning changes to the constitution, expenditure outside the approved budget, appointments to the committee or any matter designated by full committee will only be dealt with at full committee meetings.

The full committee will meet 4 times a year, or at the request of the Chairman, Executive Committee or at the request of four other members of the elected committee.

Meetings of both the executive committee and the full committee will be open to all members of the CLUB.

### **QUORUM FOR COMMITTEE MEETINGS**

A majority of committee members at either the Executive or full committee meetings shall form a quorum. In the event of a tied vote the chairman shall have the deciding vote.

### **ANNUAL GENERAL MEETING (AGM)**

An AGM of members shall be held each year. The CLUB AGM shall be held 2 weeks prior to the Central Gauteng Aquatics AGM each year.

Notice of the CLUBS AGM shall be deemed to have been given once the notice is posted via email and the clubs notice boards, not less than 21 days prior to the date of the meeting. 20% of the members of good standing shall constitute a quorum. If after 30 minutes from the advised time there are insufficient members to form a quorum, the meeting shall stand adjourned until the same time and day of the following week.

The CLUB secretary shall post any change of venue via email and the CLUBS notice board the morning after an adjourned meeting. Those present at the second meeting irrespective of numbers, shall be deemed to be a quorum and shall be entitled to proceed with all business on the Agenda of the original meeting.

Each member of good standing shall receive ONE vote. Members of good standing, who are under the age of sixteen, on the day of the meeting, are able to be represented by a parent or legal guardian. All matters shall be decided by a majority vote. Any proposals concerning amendments to the constitution shall be decided by a hundred percent (100%) of the members of good standing who are present. In the event of a tied vote the Chairman shall have the deciding vote.

### **SPECIAL GENERAL MEETINGS**

The Committee or 10% of CLUB members of good standing, by submission of a written proposal may convene a special general meeting. The rules concerning the notice, voting and handling of the meeting shall be the same as those set out in point 10 above, concerning the AGM.

### **FEES**

- a) The fee structure will be part of the annual budget and accepted at the AGM
- b) All CLUB monies shall be handed to the Treasurer to administer
- c) The Chairman, Head Coach and Treasurer have the authority to approve withdrawals and payments which shall be signed off by any 2 of the above.
- d) Monthly invoices or statements will be sent to all members.
- e) No clearance will be given to members who are outstanding CLUB fees or Coaching fees.

### **FUNDRAISING**

All fund raising events must have the approval of the committee.

### **AFFILIATION**

The CLUB shall be affiliated to Eastern Gauteng Aquatics (EGA)

### **CLUB COLOURS**

The CLUB colours will be navy, white, silver and red – to be confirmed at every AGM

### **RECOGNITION**

Baracuda Swimming Club acknowledges that the CLUB was formed for the prime purpose of improving the swimming talents of the pupils of Little Fishes Swim School and as such Little Fishes retains the right to use the Baracuda Swimming Club to register with EGA as a club, to enter swimmers into EGA galas and to conduct training session from any premises un the Baracuda Swimming Club name.

### **AMENDMENT TO THE CONSTITUION**

Further to the above the club adopts the constitution of EGA. Should any clause in the CLUB constitution be found to be in conflict with EGA, the EGA constitution shall apply. All other clauses in the CLUB's constitution will remain valid and shall be binding upon all members.