

California Aggregation For Gender Diversity Monthly Board of Directors Meeting Minutes

Meeting Date and Time	
Date of Meeting:	Aug 18, 2024
Time of Meeting:	11:00 am PST
Meeting Location	
Location of Meeting:	Virtually via Google Meets
Meeting Attendees	
Attendees Notified:	Verbally, Text
Present at Meeting:	Robyn Mallery, Kaedyn Nedopak, Kenlee Bates
Not Present:	-

The regular meeting of the Board of Directors of California Aggregation For Gender Diversity was called to order at 11:00am PST on Aug 18, 2024 by Robyn Mallery. This meeting was held virtually through Google Meets.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

Robyn went over the previous notes with Kenlee offline.

III. Consideration of Open Issues

1. Filing the 501c3 (Robyn)

We are waiting on a determination letter. Robyn has been checking the virtual mailbox. Once he receives it, he'll let us know. Kenlee asked if we received a timeframe. Robyn said 6 weeks ish. It's been roughly 4 weeks. If we don't hear from them in 1.5 weeks, Kenlee will follow up.

BOI report: We had until December to file it and it's done.

Attorney general has been filled out, and Robyn has to mail the articles of incorporation with a check. Mercury bank wouldn't allow us to write our own checks, so we had to create a workaround. Kaedyn suggested Robyn send the paperwork with a letter letting them know the bank will send a separate check, then add the order number on the check. We will need to look into another bank – after we clear 501c3 status.

2. Craft Fair research and planning

Kenlee looked into this:

- Most people go to craft fairs because they get to speak to artists. If we are lacking interaction, we're more of an Etsy and not a craft fair.
- We can be different by doing multi day events, with artists going on at different times.
- We don't have a wide enough audience to get artists and/or promote them, so we need to bridge the gap by building more community engagement.
- Finance questions: are we charging artists to participate, or is this a community engagement? Are we selling t-shirts? Are we using a payment program? Are we allowing the artists to sell themselves?

Thoughts from the group:

- Kaedyn asked: Is it easier to do a fair in person? Robyn spoke on how it's more difficult in person due to logistics, permits, needing a team, etc. We agreed.
- Kaedyn asked: is this the next right project? Kenlee suggests smaller, free community engagement projects to build the CAGD audience and trust first. We would rather be there for the community by existing.
- Kenlee: What is mandatory to our survival? Letting the community know we are here.

3. Taxes

We have to find someone to file our taxes for us. Can we ask someone to donate their time since they get to write them off? The board discussed asking someone to pro-bono donate in exchange for a tax write-off, once we are a 501c3.

4. Community engagement ideas

Robyn noted that Kadyn is writing a book. Do we want to do a book talk? Kaedyn can use this during the kickstarter, while this is a great way to engage the community.

- Kenlee wants to host this discussion
- Kaedyn will send the Kickstarter info for question/chat prep
- Kaedyn and Kenlee will sync on when we'll pre-record
- We need to consider Kenlee not being able to hear and workarounds

Kenlee's CE ideas:

- Discord: We need to connect the community with one another. A lot of companies use Discord, where people can chat with one another.
 - From last meeting: Robyn noted we want a "Town Hall" with some rules.
 - Robyn repurposed another group: <https://discord.gg/tpnW98Ht>.
 - We would kick this off most likely in October – before the election. Kenlee wants to start before October because connecting people before the holidays as our community often feels more alone and we want this set up prior.
 - Kenlee noted there are wholesome content creators we can ask to join. Ex: Korean Dad, ask the Elder Gays.
 - Kenlee says in building these connection spaces, but being trans is only one aspect of our gender identity. Can we include other areas of focus? Kaedyn notes books/reading, art and crafts (to help build fair buzz), etc.
 - Kenlee wants to be a part of creating the discord.
- Surveys: A great way to ask the community what they want to see.
- Anything we can do to get face-to-face. Ex: streaming, YouTube video once a week.

Robyn's ideas:

- Focus on the most vulnerable and least heard: intersex community. We want the archive to kick off with intersex history. We want to include this group more.
- Kenlee asks how do we define intersex on the medical level? They want to put a heavy drive back into driving "space_" on our website.
- We also want to include people who are not confident in their identity.

5. Grant writing

Are we paying someone to grant write? What percentage? We agreed on 10%. We have to consider how to work them into the grant funding. We have someone who has agreed to help us when we have 501c3 status: Percy Orr (they/them).

6. Design Challenge will start in July (Robyn)

We currently don't have any submissions. We can contact people via DM. Robyn asked Kenlee to help find places to post the challenge.

- Kaedyn will reach out to folks from the livestream. Find media.
- Robyn will make another video. Invite Kaedyn to collab.

7. **Brand strategy workshop** - schedule another meeting for two hours to discuss.

8. **Archives:** Robyn found a free program and needs to learn how to use it.

9. Robyn shared the **org calendar** and we can bring this up every call to discuss dates.

IV. Resolutions

1. **501c3:** If we don't hear back in 1.5 weeks, Kenlee will follow up. They asked for a reminder. Vote was unanimous (3). 0 against, 0 abstained.

2. **Attorney General:** Robyn will send a letter letting them know the bank will send a check, as well as put the order information on the check. Vote was unanimous (3). 0 against, 0 abstained.

3. **Craft fair** needs to take a pause while we focus on community engagement. Vote was unanimous (3). 0 against, 0 abstained.

4. **Book talk:** Are we going to do a book talk with Kaedyn around Charley's Song? Vote was unanimous (3). 0 against, 0 abstained.

4. **Grant writing:** Will we hire someone to write grants? What percentage? We agreed on 10% of the final funding. Vote was unanimous (3). 0 against, 0 abstained.

5. **Are we going to bring Percy Orr in as a grant writer?** Vote was unanimous (3). 0 against, 0 abstained.

6. **Community Discord?**

Vote was unanimous (3). 0 against, 0 abstained.

7. **Brand strategy workshop** - schedule another meeting. Set time/date in What's App.
Vote was unanimous (3). 0 against, 0 abstained.

V. Agenda and Time of Next Meeting

The next meeting will be held on Sunday Sept 15 at 11-12:30, virtually through Google Meet.

The agenda for the next meeting is as follows:

1. Bringing Percy Orr on board for grant writing (Robyn, Kenlee)
2. Kenlee's information on website and IG profile (Robyn, Kenlee)
3. Archive work (Robyn)
4. Marketing Space_ and Discord (Kenlee)
5. Reach out regarding 501c3 (Kenlee)
6. BookTalk with Kaedyn, planning, prep, dates (Kenlee, Kaedyn)
7. Send everyone who interviewed for the show the t-shirt challenge (Kaedyn)

The meeting was adjourned at 12.56 pm by Robyn Mallery.

Minutes submitted by: Kaedyn Nedopak, Secretary

Minutes approved by: Kaedyn Nedopak, Secretary

Signed:

Kaedyn Nedopak

Name



Signature

August 18, 2024

Date